

## Work Programme

**Committee:** Corporate Overview and Scrutiny

**Year:** 2017/2018

**Dates of Meetings:** 29 June 2017, 19 September 2017, 21 November 2017, 23 January 2018 (Budget) & 20 March 2018

Topic	Lead Officer	Requested by Officer/Member
<b>29 June 2017</b>		
Terms of Reference	Democratic Services Officer	Standard item for first meeting
Call-In: Communications Strategy	Democratic Services Officer	Cllr J Kent
End of Year Corporate Performance and Progress Report 2016/17	Sarah Welton/Karen Wheeler	Officers
Work Programme	Democratic Services Officer	Standard item
<b>19 September 2017</b>		
Quarter 1 Corporate Performance Report 2017/18	Sarah Welton/Karen Wheeler	Officers
Call-In: Communications Strategy	Democratic Services Officer /Karen Wheeler	Officers
Establish a Task & Finish Group - Public Participation at Council Meetings	Democratic Services Officer	General Services/ Officers
Work Programme	Democratic Services Officer	Standard item
<b>21 November 2017</b>		
2017/18 Local Council Tax Scheme	Sean Clark & Jonathan Wilson	Officers
2018/19 Budget Setting Update	Carl Tomlinson	Officers
Voluntary Sector Grants	Natalie Warren	Officers

## Work Programme

Mid Year Corporate Performance Report	Sarah Welton/Karen Wheeler	Officers
Work Programme	Democratic Services Officer	Standard item
<b>23 January 2018</b>		
Treasury Management Strategy	Sean Clark	Officers
2018/19 Draft Budget	Sean Clark	Officers
Capital Bids 2018/19	Sean Clark & Jonathan Wilson	Officers
Single Equality Scheme and Corporate Equality Framework 2018 – 2022	Natalie Warren	Officers
Work Programme	Democratic Services Officer	Standard item
<b>20 March 2018</b>		
Update on the Communications Team and their decision making processes	Karen Wheeler	Committee Members
Update on internal and external apprenticeships	Rory Patterson	Committee Members
Update on the CWG	Karen Wheeler	Committee Members
Budget Update	Sean Clark	Officers
Quarter 3 – Corporate Performance Report	Karen Wheeler	Officers
Civic Offices Business Plan	Steve Cox	Officers
Business Rate Relief	Sean Clark & Andrew Brittain	Director of Finance & IT in consultation with the Chair
Work Programme	Democratic Services Officer	Standard item